

ATTACHMENT 5

Documentation for Sara Gersen Travel Expenses for 2019 EM&V Workshop

Fwd: Your ride with John on May 9

Sara Gersen <sara.gersen@gmail.com>

Fri 5/17/2019 2:10 PM

To: Sara Gersen <sgersen@earthjustice.org>

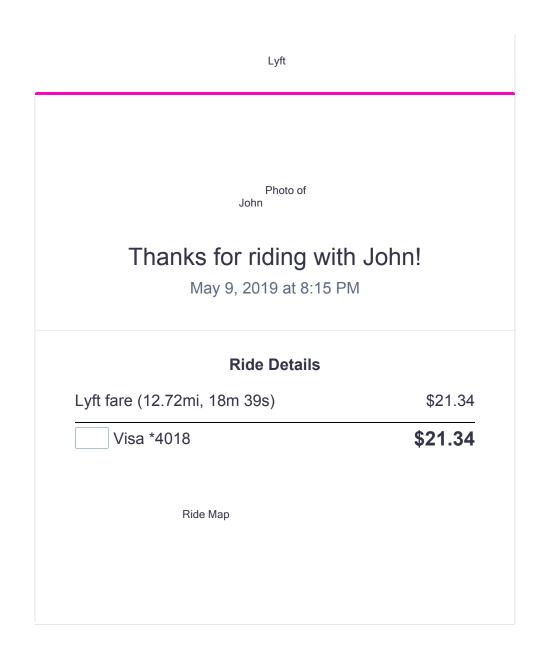
----- Forwarded message -----

From: Lyft Ride Receipt < no-reply@lyftmail.com>

Date: Fri, 10 May 2019 at 09:26

Subject: Your ride with John on May 9

To: < sara.gersen@gmail.com >



Pickup 8:15 PM 892 World Way, Los Angeles, CA

Drop-off 8:34 PM 3154 Exposition Blvd, Santa Monica, CA

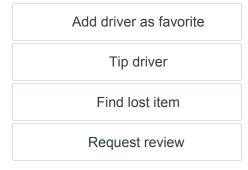
This and every ride is carbon neutral

Learn more

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile



Help Center

Receipt #1267672478803683296

We never share your address with your driver after a ride.

Learn more about our commitment to safety.

Map data © OpenStreetMap contributors

© Lyft 2019 548 Market St., P.O. Box 68514 San Francisco, CA 94104

Become a Driver

Fwd: Your ride with Jorge on May 8

Sara Gersen <sara.gersen@gmail.com>

Fri 5/17/2019 2:09 PM

To: Sara Gersen <sgersen@earthjustice.org>

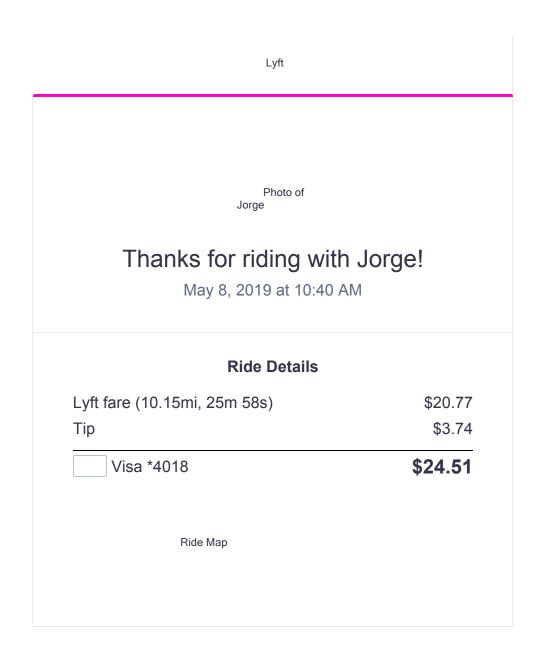
----- Forwarded message -----

From: Lyft Ride Receipt < no-reply@lyftmail.com>

Date: Wed, 8 May 2019 at 11:10

Subject: Your ride with Jorge on May 8

To: < sara.gersen@gmail.com >



Pickup 10:40 AM 3190 Exposition Blvd, Santa Monica, CA

Drop-off 11:06 AM 459 World Way, Los Angeles, CA

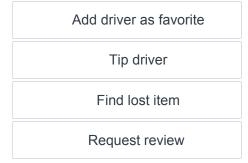
This and every ride is carbon neutral

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Get Business Profile



Help Center

Receipt #1267157170886957200

We never share your address with your driver after a ride.

Learn more about our commitment to safety.

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Become a Driver

Fwd: Hotels.com booking confirmation 8142370076220 - BEI Hotel San Francisco - San Francisco

Sara Gersen <sara.gersen@gmail.com>

Fri 5/17/2019 2:07 PM

To: Sara Gersen <sgersen@earthjustice.org>

----- Forwarded message -----

From: **Hotels.com** < <u>confirmation@mail.hotels.com</u>>

Date: Fri, 26 Apr 2019 at 23:20

Subject: Hotels.com booking confirmation 8142370076220 - BEI Hotel San Francisco - San

Francisco

To: <<u>sara.gersen@gmail.com</u>>

Hotels.com

- □ Dear Sara, your booking is confirmed. The hotel will charge you \$284.14.

Go paperless! Download our app to access and manage this booking offline.

Download for free

BEI Hotel San Francisco

BEI Hotel San Francisco

50 8th Street San Francisco 94103 CA US

+14156266103

Need to make a change? Don't worry, it's quick and easy to amend or cancel your booking online. Manage your booking

Hotels.com confirmation number	8142370076220
Check-in	Wednesday, May 8, 2019 (3:00 PM-1:00 AM local time)
Check-out	Thursday, May 9, 2019 (Before noon local time)
Your stay	1 night, 1 room
Cancellation policy	Free cancellation until 05/06/19 18:00 (GMT- 07:00)
Amount to pay at hotel in the local currency	\$284.14

See full payment details below

Col	Col	Col	Col	Pe	empty-	You'll collect 1 night after your stay It will appear in your account on Sunday,
lect	lect	lect	lect	ndi	moon	
6. nig	7. nig	8. nig	9. nig	10. nig		May 12, 2019

Hotel Details

BEI Hotel San Francisco

50 8th Street, San Francisco, 94103, CA, US

Phone: +14156266103

BEI Hotel San Francisco 37.777984--122.413871

Required at check-in

- Credit card or cash deposit required
- Government-issued photo ID required
- Minimum check-in age is 18

Room details

Room Superior Room, 1 King Bed

Sara Gersen, 2 adults

Preferences Non Smoking, King Bed

Please note: Preferences and requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional

charges.

Facilities F FREE WIFI

1 King Bed

330 sq feet (31 sq meters)

Internet - Free WiFi

Entertainment - Flat-screen TV with cable channels

Food & Drink - Coffee/tea maker

Sleep - Premium bedding and blackout drapes/curtains **Bathroom** - Private bathroom, shower/tub combination,

slippers, and free toiletries

Practical - Safe, iron/ironing board, and desk; free cribs/infant

beds available on request

Comfort - Air conditioning and daily housekeeping

Accessibility - Wheelchair accessible

Non-Smoking

Connecting/adjoining rooms can be requested, subject to

availability

Payment details

Price for room 1	Wednesday, May 8, 2019	\$244.00
Tax recovery charges and service fees	d	\$40.14
Total to be charged by the	\$284.14	

Includes special offer: Special deal: save 20%

You'll be asked to pay the following charges at the property:

A 2.06 percent city/local tax will be charged

We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

Visa

We've guaranteed your booking with Visa ending in 4018.

Don't worry, we haven't taken any payment as you'll pay the hotel directly in their local currency, along with any additional charges and fees incurred during your stay. These charges may be subject to a foreign exchange fee.

Cancellation policy Free cancellation until 05/06/19

If you change or cancel your booking after 18:00, 05/06/19 (GMT-07:00) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or

early check-out.

Your contact details sara.gersen@gmail.com, 4132123100

Got a question?

If you've already checked in or have questions related to the property, contact BEI Hotel San Francisco at +14156266103

For other questions, check out our FAQs, or call our Hotels.com® Rewards Priority Customer Service team:

You'll need your **Hotels.com Confirmation Number 8142370076220.**

Your Hotels.com® Rewards membership number is 3194779.

We will find you a rental car that suits your travel needs.

May 8 - May 9 Edit search

Car Hire at San Francisco

banner



If you've got time we'd like to ask you 2 questions about your booking.

Sign up to our newsletter for the latest deals, coupons and special offers

View our Terms & Conditions and Privacy Policy related to your booking. Please print a copy to keep for future reference.

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Issued: Apr 27, 2019

Fwd: Your trip confirmation-SAITZO 08MAY

Sara Gersen <sara.gersen@gmail.com>

Fri 5/17/2019 2:06 PM

To: Sara Gersen <sgersen@earthjustice.org>

----- Forwarded message -----

From: **American Airlines** < <u>no-reply@notify.email.aa.com</u>>

Date: Sat, 27 Apr 2019 at 13:54

Subject: Your trip confirmation-SAITZO 08MAY

To: <u>SARA.GERSEN@GMAIL.COM</u> < <u>SARA.GERSEN@gmail.com</u>>

Hello Sara Gersen!

Your trip confirmation and receipt

Record locator: SAITZO

Manage Your Trip

Wednesday, May 8, 2019

LAX SFO Seats: 12C

12:00 N 1:26 PM Class: Economy (S) Meals:

Los Angeles San Francisco

American Airlines 1851

Free entertainment with the American app »

Thursday, May 9, 2019

SFO LAX Seats: 14D

6:15 PM 7:48 PM Class: Economy (V)

Meals: San Francisco Los Angeles

American Airlines 1768

Sara Gersen

AAdvantage # 7VW4858 GLD

Ticket # 0012351289137

Your trip receipt

Visa XXXXXXXXXXXXX4018

Sara Gersen

FARE-USD \$ 236.28
TAXES AND CARRIER-IMPOSED FEES \$ 46.32
TICKET TOTAL \$ 282.60

Book a hotel Book a car Buy trip SuperShuttle

Hotel offers Car rental offers Buy trip insurance SuperShuttle

Contact us | Privacy policy

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Baggage Information

Baggage charges for your itinerary will be governed by American Airlines BAG ALLOWANCE -LAXSFO-No free checked bags/ American Airlines BAG ALLOWANCE -SFOLAX-No free checked bags/ American Airlines 1STCHECKED BAG FEE-LAXSFO-USD0.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 1STCHECKED BAG FEE-SFOLAX-USD0.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-LAXSFO-USD40.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM 2NDCHECKED BAG FEE-SFOLAX-USD40.00/ American Airlines /UP TO 50 LB/23 KG AND UP TO 62 LINEAR IN/158 LINEAR CM ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY

If you have purchased a NON-REFUNDABLE fare the itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has NO VALUE.. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

You have up to 24 hours from the time of ticket purchase to receive a full refund if you booked at least 2 days before departure. You must log in on aa.com or Contact Reservations to cancel. Once cancelled, your refund will be processed automatically. Refund Policy.

Some American Airlines check-in counters do not accept cash as a form of payment. For more information, visit our Airport Information page.

SERVICE & SUPPORT ANIMAL REQUIREMENTS

For travel on or after April 1, 2019, the policy for traveling with Emotional Support and Service animals has changed Visit Traveling with Service Animals for more information.

Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require

airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

To change your reservation, please call 1-800-433-7300 and refer to your record locator.

NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage link below.

Air transportation on American Airlines and the American Eagle carriers® is subject to American's conditions of carriage.

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NRID: 2911196066252715541989400